



## How to Read BD Purchase Order (PO)?

BD PO issued from Greater Asia Region has 10 digits and begins with one of the following prefixes:

(i) [65xxxxxxxx](#)

(ii) [69xxxxxxxx](#)

Generally, BD PO contains the following information:


- PO number
- PO creation date
- BD contact person details
- BD vendor code (where applicable)
- Delivery address
- BD entity for invoice submission (the billing address)
- Payment terms
- Currency
- Delivery terms / Incoterms
- BD material number / part number (For PO 65xxxxxxxx only)
- Description of product(s) or service(s) being purchased
- Quantity purchased
- Price per unit
- Delivery date / Estimated Arrival date (ETA) at BD delivery address

Please refer to the below guidelines to learn how to read BD PO.

Note: Please refer to the PO Terms and Conditions upon the receipt of BD PO.



(i) 65xxxxxxx



Becton Dickinson & Company  
07417, USA

### PURCHASE ORDER

To:

Supplier's Contact Person  
Supplier Name  
Supplier's Address

BD PO Number "65"

BD Vendor Code

Our Purchase Order	Date Created	Page
65xxxxxxx	17-Jan-2023	1 of 1
Vendor Details		Our Contact Person
Num	0001010705	BD's Contact Person
Tel		Tel
Fax		Fax
		Email

Supplier's Contact Details

Our Purchase Order Number 6501078664 must appear on all address labels papers, invoices and any other communication.

Terms of Payment	Currency	Delivery Terms
Net 60 Days	SGD	DDP LOCAL DELIVERY

Terms & Currency agreement

**SHIP TO ADDRESS**

Becton Dickinson Medical (S) Pte Ltd  
30 TUAS AVENUE 2  
SINGAPORE 639461  
Singapore

BD delivery address

**SUBMIT INVOICES ONLY TO**

Becton Dickinson Medical(S) Pte Ltd  
30 Tuas Avenue 2  
Singapore 639461  
Singapore

BD entity for invoice submission

Estimated Arrival Date (ETA)  
at BD delivery address

Item	Material Number and Description Your Material Number	Ordered Quantity	Desired Delivery Date	Unit Price Per Order Price Unit	Net Unit Price	Total
00010	BD Material Number (Part Number) BD Material Description	10.00 each	27-Jan-2023	38.00 Per 1.00 EA	38.00	380.00
	<b>Info PO Text</b>					
	a) Please confirm PO acceptance to apacsscproc@bd.com and indicate PO Number at Email Subject within 2 work days					
	b) Indicate changes on Delivery date, Quantity, Unit price, Item description and etc.					
	c) Provide Delivery Order/Note or Packing list and COC with each delivery.					
	d) Ensure proper labelling of goods with Item number, Item description and Quantity.					
	Tax on purchases : 8%					30.40
	***Net Price in Purchasing Document***					



(ii) 69xxxxxxx

### Becton Dickinson Holdings Pte Ltd

## PURCHASE ORDER

BD Entity

Supplier Name  
 Supplier's Address  
 Supplier's Contact Person & Details

PO NUMBER: **69xxxxxxx**  
 DATE: **Nov 22, 2022**  
 PAYMENT TERMS: **1064 Net 60 Days**  
 SHIPPING TERMS: **DDP**  
 CURRENCY: **SGD**  
 CONTACT: **BD's Contact Person & Email Address**

BD PO Number "69"

Terms & Currency agreement

**Ship To**

Becton Dickinson Holdings Pte Ltd  
 2 International Business Park Road, The Strategy #08-08  
 Singapore, SG 609930

BD's Contact Person

**Bill To**

Becton Dickinson Holdings Pte Ltd  
 30 Tuas Avenue 2  
 Singapore, 639461

BD email address for invoice submission

BD delivery address

BD entity for invoice submission

Line	Description	NEED_BY_DATE	Qty	Unit	Price	Total
1	Item description	22/11/22	1	each	120.00	120.00
						1 Unit 120.00 SGD

Estimated Arrival Date (ETA) at BD delivery address

This purchase order doesn't include sales tax. However supplier is assumed to put sales tax in invoice unless an exemption certificate has been provided separately for this transaction.

For payment inquiries contact the Financial Service Center at Tel:65 6664 2901

PLEASE NOTE THAT NO SIGNATURE OF THE PURCHASER'S AUTHORISED REPRESENTATIVE IS REQUIRED FOR THE SUBMISSION OF THIS ORDER TO THE SELLER AS THIS IS A SYSTEM GENERATED PURCHASE ORDER. THE SELLER MAY ACCEPT THE TERMS OF THIS ORDER BY CONFIRMATION TO THE PURCHASER IN WRITING (INCLUDING VIA EMAIL). UNLESS OTHERWISE AGREED IN WRITING (INCLUDING VIA EMAIL), THE SELLER WHO ACCEPTS OR PERFORMS THIS ORDER IS DEEMED TO HAVE AGREED TO THE PRICES STATED FOR THE MANUFACTURE AND/OR SUPPLY OF THE ABOVE-MENTIONED PRODUCTS AND/OR SERVICES AND AGREE TO BECTON DICKINSON'S TERMS AND CONDITIONS OF PURCHASE ([bd.com/purchasing-terms-gar](http://bd.com/purchasing-terms-gar)).